

Holy Spirit Cafeteria Policy

Holy Spirit Regional School does not take part in the federally funded hot lunch program. Therefore we must maintain a stringent Cafeteria policy in order to maintain a high quality of food service and to keep the cost to parents at a minimum.

- 1) **All school lunches are pre-ordered and prepaid by the month.**
- 2) Lunch menus and order forms will be available the 15th of the month and are due no later than the 22th of the month. There are no minimum times you must order. If monthly orders are turned in late, it will be necessary to wait till the next month to order. **Lunch orders will only be accepted with a valid check or cash payment. Post-dated checks will not be accepted. If a lunch order is turned in without a valid check or cash payment, it will be considered late and therefore not accepted.**
- 3) **Families must fill out one order form per child, per month**, but may pay with one check so long as all orders and checks are in the same envelope. If more than one child is on an order form, the order form will be returned and deemed unacceptable until each child has an order form. Please send orders and payments with your most responsible child. Make checks payable to *Holy Spirit School Cafeteria*.
- 4) All school prepared lunches include salad bar and milk for \$3.00. Pizza will be offered on Friday. This lunch will include one slice of cheese pizza, salad bar and milk for **\$3.00**. You must order the entire lunch. Additional slices of pizza, when purchased with a lunch cost \$1.50 each. *There are no credits on pizza lunches.*
- 5) No credits will be issued for the first missed lunch in a month. Credits will be issued for additional missed lunches each month. Credits will be issued with menus the following month. Ex.: Two (2) days missed in the month of September, One (1) lunch credit will be issued with your November lunch menu. **The Cafeteria Manager will issue all lunch credits.**
- 6) The salad bar and milk will be available daily. These items may be purchased on a daily or monthly basis. There are no credits on pre-ordered salad or milk.
- 7) All children must be provided with a lunch. If a child does not bring a lunch from home he/she will be provided with cheerios and milk **Under no circumstances can lunch be charged.**
- 8) **Carbonated beverages and beverages in glass containers are not allowed.** If your child brings a lunch from home, please pack disposable utensils and condiments when needed. The cafeteria does not provide these items for children who bring their lunch.
- 9) Do not send lunch items that require heating. Due to time, facilities and staffing, heating of food items is not a possibility.

Pricing (Subject to Change):

Daily Lunches (includes salad bar and milk) = \$3.00

Pizza (includes 1 slice of cheese pizza, salad and milk) = \$3.00

Additional Pizza (when purchased with lunch) = \$1.50 each

Salad Only = \$1.00

Milk Only = \$0.50